

Bermuda Greens Condominium Association

Bocce Ball Committee Charter – (Revision 1)

1. Purpose

The Bocce Ball Committee (the "Committee") is established by the Board of Directors ("Board") of the Bermuda Greens Condominium Association ("Association") to promote and manage the bocce ball program within the condominium association community. The Committee shall encourage participation, organize events, maintain bocce ball equipment and facilities, establish the rules of play and foster a friendly and inclusive environment for all residents.

2. Scope of Responsibilities

The Committee shall:

- A. Plan, organize, and oversee bocce ball games, tournaments, and bocce events.
- B. Establish the rules of play.
- C. Maintain and recommend improvements for bocce ball court and related facilities.
- D. Coordinate with the Board for budgeting, equipment purchases, and event approvals.
- E. Promote bocce ball activities to encourage resident involvement and community spirit.
- F. Ensure all activities comply with condominium association rules and policies.
- G. Serve as a point of contact for residents regarding bocce ball-related matters.

3. Membership

- A. The Committee shall consist of volunteer Association members or residents in good standing, as determined by the Board.
- B. The Board may appoint the Committee members and Committee Chair or authorize the Committee to elect a Chair from among its members.
- C. The Board may designate a Board liaison to serve as a non-voting advisor.
- D. Membership terms shall be for two years, with eligibility for renewal by the Board
- E. Any Committee member may be removed by the Board at any time, with or without cause.

4. Meetings

- A. The Committee shall meet as needed to plan and coordinate activities.
- B. Meeting procedures may be informal; however:
 - 1) Major decisions should be documented
 - 2) Take meeting minutes and provide them to the Board for record
 - 3) Detailed financial records shall be maintained
 - 4) The Board may request reports, financials or meeting summaries at any time and they shall be provided within 10 days of the request
 - 5) A majority of Committee members shall constitute a quorum for conducting Committee business.

5. Financial Management

5.1 Event Funds

The Committee may collect money from residents for approved bocce events as stated in the Bermuda Greens Declaration documents. All funds collected by the Committee are Association funds and shall be recorded and turned over to the property manager for handling in accordance with Association financial policies and Board direction. Funds include:

- A. Ticket sales
- B. Participation fees
- C. Any voluntary contributions, including raffles and contest monies.

5.2 Financial Controls

No Committee member may personally profit from Committee activities. The Committee shall:

- A. Maintain accurate records of all receipts and expenditures
- B. Submit approved expenditures to the Association property manager for payment
- C. Submit financial reports to the Board upon request
- D. Promptly turn over all collected funds to Association property manager for deposit in Association approved account

- E. Avoid cash transactions whenever practical
- F. Submit approved expenditures by Committee members with proper documentation for reimbursement by the Association property manager or Board Treasurer

5.3 Budget Approval

The Board may establish:

- A. Annual bocce budget for court maintenance and equipment
- B. Spending limits
- C. Event approval requirements

5.4 Limits

- A. The Committee may request funds for equipment, maintenance, event supplies, and promotional materials.
- B. Any expenditure exceeding limits established by the Board must receive prior Board approval.

6. Conduct

The Committee shall ensure that events are conducted in a respectful and safe manner.

7. Risk

Participants attend events at their own risk, subject to applicable law and Association insurance coverage.

8. Communications

All communications shall be consistent with Association policies and standards. The Committee may publicize events through Association-approved communication channels, including:

- A. Email notices
- B. Newsletters
- C. Bulletin boards
- D. Community websites or portals

9. Non-Discrimination

Committee activities shall be open to all residents and guests consistent with Association rules and occupancy or league limitations. The Committee shall conduct its activities in a fair, respectful, and non-discriminatory manner.

10. Term and Dissolution

The Bocce Committee operates under the authority, direction, and oversight of the Board of Directors. The Board may amend this Charter, modify the Committee's responsibilities, suspend its activities, or dissolve the Committee at any time.

11. Adoption

This Charter was adopted by the Board of Directors of the Bermuda Greens Condominium Association on June 23, 2026 and shall remain in effect until amended or repealed by the Board.

Board President: *Gary Dunn*
Secretary: *Lorrie Beaumont*
Date: June 23, 2026