

Bermuda Greens Condominium Association

Landscape Committee Charter

1. Purpose

The Landscape Committee ("Committee") is established by the Board of Directors ("Board") of the Bermuda Greens Condominium Association ("Association") to assist the Board in maintaining, enhancing, and preserving the appearance, health, safety, and overall aesthetic quality of the Association's landscaped and outdoor common areas. The Committee serves solely in an advisory capacity and operates under the authority, direction, and oversight of the Board.

2. Authority

- A. The Committee is created by and derives all authority from the Board.
- B. The Committee shall have no independent authority to:
 - 1) Bind the Association contractually
 - 2) Authorize expenditures
 - 3) Direct vendors or contractors
 - 4) Establish policies or rules
 - 5) Speak on behalf of the Board unless specifically authorized
- C. All recommendations made by the Committee are subject to Board review, modification, and approval.

3. Objectives and Responsibilities

The Committee will collaborate with the Association's landscaping contractor and assist the Board by:

- A. Reviewing and evaluating the condition of:
 - 1) Lawns and turf
 - 2) Trees and shrubs
 - 3) Irrigation systems
 - 4) Seasonal plantings
 - 5) Mulch, walkways, and landscape features
 - 6) Drainage concerns affecting landscaped areas
- B. Recommending:
 - 1) Landscape improvements and beautification projects
 - 2) Seasonal planting plans
 - 3) Tree replacement or removal
 - 4) Sustainable and environmentally responsible practices
 - 5) Enhancements to curb appeal and community appearance
- C. Assisting the Board in:
 - 1) Reviewing the performance of landscape contractors
 - 2) Identifying maintenance concerns
 - 3) Prioritizing landscape-related projects
 - 4) Obtaining proposals or information from vendors when requested by the Board
- D. Monitoring common area landscaping and reporting observed issues to the Board or management.
- E. Promoting community participation and education regarding landscaping initiatives when authorized by the Board.

4. Membership

- A. The Committee shall consist of volunteer Association members or residents in good standing, as determined by the Board.
- B. The Board may appoint the Committee members and Committee Chair or authorize the Committee to elect a Chair from among its members. The Board may designate a Board liaison to serve as a non-voting advisor.
- C. To ensure the Committee remains dynamic and accessible to all interested individuals, a standard term of two years will be established for all members. However, members and the Chairperson may be reappointed by the Board.
- D. Any Committee member may be removed by the Board at any time, with or without cause.

5. Meetings

- A. The Committee shall meet as needed to fulfill its responsibilities.
- B. Meeting dates and formats may be determined by the Committee Chairperson in coordination with the Board or Association management.
- C. The Committee shall maintain meeting notes or summaries and provide reports or recommendations to the Board for record.
- D. A majority of Committee members shall constitute a quorum for conducting Committee business.

6. Budget and Expenditures

- A. The Committee shall not incur expenses or commit Association funds without prior Board approval.
- B. Any proposed landscape projects or expenditures shall be submitted to the Board for consideration and approval.
- C. The Committee may assist in developing annual landscaping priorities and budget recommendations for Board review.

7. Vendor Interaction

- A. The Committee may communicate with landscape vendors or contractors only as authorized by the Board or management.
- B. Direction to vendors regarding work scope, scheduling, pricing, or performance shall be made only by authorized representatives of the Association, Board or by the Committee Chair with approval from the Board.

8. Conduct and Standards

Committee members shall:

- A. Act in the best interests of the Association
- B. Conduct themselves respectfully and professionally
- C. Avoid conflicts of interest
- D. Maintain confidentiality regarding sensitive Association matters when applicable
- E. Comply with the Association's governing documents and policies

9. Term and Dissolution

The Landscape Committee operates under the authority, direction, and oversight of the Board. The Board may amend this Charter, modify the Committee's responsibilities, suspend its activities, or dissolve the Committee at any time.

10. Adoption

This Charter was adopted by the Board of Directors of the Bermuda Greens Condominium Association on June 23, 2026 and shall remain in effect until amended or repealed by the Board.

Board President: *Gary Dunn*
Secretary: *Lorrie Beaumont*
Date: June 23, 2026