

BERMUDA GREENS CONDOMINIUM ASSOCIATION, INC.
c/o KEB Management Services
6017 Pine Ridge Rd #262
Naples, FL 34119

February 24, 2021

RE: Second Notice of Annual Membership Meeting and Board Organizational Meeting

Dear Bermuda Greens Unit Owners:

Notice is given of the Annual Membership Meeting and Election of Directors of Bermuda Greens Condominium Association, Inc. to be held on **March 22, 2021 at 4:00 p.m.** This will be a virtual meeting using GoToMeeting, due to the COVID-19 state of emergency. The instructions for the GoToMeeting are enclosed with this notice. Personal attendance at the meeting will not be permitted. The proxyholder will be present at the offices of KEB located at 11100 Bonita Beach Rd. #101, Bonita Springs, FL 34135, from which the meeting will be conducted.

EMAILED PROXIES MAY BE RETURNED TO palmers@kebmngt.com or parksh@kebmngt.com.

The number of candidates does not exceed the number of open seats, making an election unnecessary.

Whether you plan to attend the Annual Meeting or not, please complete the proxy and return so that a quorum may be established. A return envelope is provided to return your proxy. Without these proxies, a meeting cannot be held. Proxies are also available at the Bermuda Greens office and on the Bermuda Greens website.

Agenda

1. Call to Order
2. Establish a Quorum
3. Proof of Notice
4. Approval of Minutes
5. Old Business
 - a. Responsibility for maintenance of extended lanai roofs
6. New Business
 - a. Announcement of New Directors- no election necessary
 - b. Vote to allow Reserve Funds to be used for the payment of the insurance premium at the beginning of the 2021 fiscal year, with the funds to be replaced prior to December 31, 2021.
 - b. 2022 – Building Painting Project
 - c. Long term planning – 2023 road project
7. Homeowner Questions and Comments
8. Adjournment

Immediately following the adjournment of the membership meeting, the Board of Directors will hold an organizational meeting with the following agenda:

Agenda

1. Call to Order/ Proof of Notice
2. Election of Officers
3. Adjournment

Enclosed are the following:

Proxy
Return Envelope
GoToMeeting Instructions

Return your proxy:

By mail: Bermuda Greens COA
c/o KEB Management Services
6017 Pine Ridge Rd. #262
Naples, FL 34119

Hand Deliver: KEB Management Services
11100 Bonita Beach Rd. Ste. 101
Bonita Springs, FL 34135

by fax: 239-262-5947 by email: palmers@kebmgt.com or parksh@kebmgt.com

The property manager will have proxies available at the Bermuda Greens office.

Proxies may also be filled out on the Bermuda Greens website:

Bermudagreensnaples.com

User name: BGreens
Password: 13136

Instructions:

- 1. Insert your address in line 1.
- 2. Check off either "Yes" or "No" for the proposed resolution.
- 4. Sign and date the proxy.

YOU MAY RETURN YOUR PROXY VIA EMAIL AS LONG AS ALL FOUR CORNERS OF THE SIGNED PROXY ARE VISIBLE WITHIN THE SCANNED OR PHOTOGRAPHED DOCUMENT. EMAILED PROXIES MAY BE RETURNED TO palmers@kebmgt.com.

**LIMITED PROXY
BERMUDA GREENS CONDOMINIUM ASSOCIATION, INC.**

The undersigned, owner(s) of Unit _____, _____ [fill in your unit number and address] in Bermuda Greens, a condominium appoints Fred Demma, President of the Board of Directors as my proxyholder to attend the annual meeting of the members of Bermuda Greens Condominium Association, Inc., to be held March 22, 2021 at 4:00 P.M. at the KEB Management office, 11100 Bonita Beach Rd. #101, Bonita Springs, FL 34135.* The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder's authority is limited as indicated below. **THIS IS A LIMITED PROXY FOR THE ISSUE LISTED BELOW. IT WILL BE USED AS A GENERAL PROXY ONLY TO ESTABLISH A QUORUM AND FOR VOTES ON PARLIAMENTARY AND PROCEDURAL ISSUES. FOR YOUR VOTE TO COUNT ON THE ISSUE LISTED BELOW, YOU MUST PERSONALLY MARK YOUR PREFERENCE WHERE INDICATED. IF YOU DO NOT PERSONALLY VOTE ON THE ISSUE LISTED BELOW, YOUR PROXYHOLDER WILL NOT HAVE THE AUTHORITY TO VOTE FOR YOU.**

PLEASE VOTE YOUR PREFERENCE:

- 1. Vote to allow Reserve Funds to be used for the payment of the insurance premium at the beginning of the 2021 fiscal year, with the funds to be replaced prior to December 31, 2021. (This will allow for an overall savings in our expense for insurance in 2021). The Board recommends a Yes Vote.
 _____ YES _____ NO

The condominium act requires the following disclosure: **WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.**

Date _____
SIGNATURE OF OWNER

Email: _____

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

*** DUE TO THE COVID 19 STATE OF EMERGENCY, NO IN-PERSON ATTENDANCE AT THE MEETING IS PERMITTED. THE PROXYHOLDER WILL BE AT THE LOCATION AS REQUIRED. ALL OWNERS MAY PARTICIPATE BY THE GOTOMEETING PLATFORM DESCRIBED IN THE NOTICE.**

INSTRUCTIONS FOR JOINING GOTOMEETING:

Bermuda Greens Annual Meeting

March 22, 2021 at 4:00 PM – 6:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/352259733>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 352-259-733

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/352259733>