How to Pay Your Quarterly COA Through Auto Pay

You are now able to pay your Quarterly Condo Association payment to KEB, through an automatic payment or ACH. Here is what you need to know:

- 1. There is no fee for this service unless your bank charges a fee. KEB does not charge for this service.
- 2. You will need to complete the attached form with your owner's name and bank information in its entirety, authorizing KEB Management to withdraw funds from your account to pay quarterly fees.
- 3. The funds are drawn the first week of the month the payment is due. For example, if the fee is due January 1st, the payment will be withdrawn during the first week of January.
- 4. You can Mail or FAX the completed form and voided check to:

Bermuda Greens COA % KEB Management Services 6017 Pine Ridge Road #262 Naples, FL 34119

FAX: 239-262-5947

For Questions, please contact Susan Palmer at KEB at 239-363-1396 or email: palmers@kebmgnt.com